

INSTRUCTIONS FOR COMPLETING A SATISFACTION OF JUDGMENT

1. Enter the full title of the case.
2. Enter the case number.
3. Choose the appropriate section of the form.

Partial Satisfaction – use this section if the debtor has paid you some of the judgment amount.

Full Satisfaction – use this section if the debtor has paid you the full amount or what you accept as payment in full.

4. The Creditor or Creditor’s Attorney must sign the form and before a Notary Public or before a Hennepin County District Court Clerk in the Civil Division.
5. If you are a creditor’s attorney, you must e-file the documents to the Hennepin County District Court through the E-File and Serve system.
6. Pro Se individual, mail the Satisfaction of Judgment and your check for \$7.00 to:

Hennepin County District Court
C3 Judgment Department
300 South Sixth Street
Hennepin County Government Center
Minneapolis, MN 55487

OR

File the Satisfaction of Judgment along with the \$7.00 fee at the Judgment Counter on the 3rd floor of the Hennepin County Government Center.

SATISFACTION OF JUDGMENT

Plaintiff(s)

Case No.

vs

Defendants(s)

PARTIAL SATISFACTION:

I, _____, the undersigned judgment creditor hereby certifies that the judgment entered and docketed in the above named court in the above entitled action on _____, in favor of _____ and against _____ is **partially satisfied** in the amount of \$_____ and the Court Administrator shall record the same.

FULL SATISFACTION:

I, _____, the undersigned judgment creditor hereby certifies that the judgment entered and docketed in the above named court in the above entitled action on _____, in favor of _____ and against _____ is **fully satisfied** and the Court Administrator shall record the same.

(Signature of Judgment Creditor/Creditor's Attorney)

Sworn and subscribed to before me this
_____ day of _____, 20____.

Notary/Court Clerk